



Fredericksburg Rod and Gun Club
c/o Rental Chairman
PO Box 418
Fredericksburg, VA. 22404
Official Rental Contract

Requested Date: _____

Name of Sponsoring Member(print): _____

Origination: _____

Address: _____

Contact phone number: _____

E-mail: _____

The hours shall commence at: _____ and end at _____ A.M/P.M

Set up date(s): _____

The Fredericksburg Rod and Gun Club does hereby grant permission for the above named member to use its house and grounds on the date of: _____ for the purpose: _____ and no other purpose.

Approved By: _____

Rental Requirements

- Associate members may have up to 25 people at no charge for personal events/parties (weddings, birthdays, etc.). Stockholders may have up to 35 people at no charge for same events as just stated.* A \$200 clean-up security deposit is required.

*Multiple memberships may not be combined to have a free function, including private, civic, club, and social functions.

- One Porta-Potty is required for events that have 100 guests. One additional Porta-Potty for each 100 guests is required thereafter. Porta-Potties are at renter's expense.
- The sponsoring member must be a member in good standing and must be present at all times during the function. Said member will be responsible for opening and securing the club.
- The electronic gate may be opened and closed for your function at desired time(s), a request for desired times must be emailed two weeks prior to the function. Failure to contact the Club's President or Vice President two weeks prior will result in a \$100 fee for someone to manually open and close the gate at the function. Email addresses available on Club web site.
- State law requires you or your organization to obtain a permit from the Alcohol Beverage Control Board to serve or permit consumption of alcohol on premise. Fredericksburg Rod and Gun Club neither holds such a permit nor can it provide such a permit for the function. This permit can be obtained from the VA Alcohol Beverage Control Board for a nominal fee, paid by the person renting the club. The alcohol permit must be presented to the Fredericksburg Rod and Gun Club rental agent for review prior to the function. This permit must be posted at all functions that include alcohol consumption.

Rental Fees and Deposits

- **Immediate family functions:** \$100 for the first 50 people with no Board of Director's approval. \$150 when there are 51 and up to 100 people, Board of Director's approval required. Notice required for Board of Director's approval is due 45 days prior to function. A \$300 clean-up security deposit is required.

- **Business, social, club functions (member sponsor required):**
 - There will be a \$350 rental fee for up to 100 people with a \$350 clean-up security deposit. Board of Director's approval required. Clean-up is required by 10:00 A.M. next day after function.
 - There will be a \$750 rental fee for 101 to 400 people with a \$750 clean-up security deposit. Board of Director's approval required. Clean-up is required by 10:00 A.M. next day after function.
 - There will be a \$2,000 rental fee for 401 people and up with a clean-up security deposit of \$2,000. Board of Director's approval required. Clean-up is required by 10:00 A.M. next day after function.

- For events with over 400 people, there will be an additional fee of \$500 per day, if part or all of the club facilities must be closed to set up for the function. You are required to have the club facilities cleaned up, all materials (tents, tables, chair, displays, etc.) removed by 2:00 P.M. the day following the function. Failure to comply will force a \$500 per day charge. You must make arrangements with the Club's President or Vice President to open and close the gate for setting up, during the function and clean-up after the function. The gate will not be left open all night. There will be an additional \$100 fee each time someone must come to manually open and close the gate. Email addresses available on Club web site.

-All fees and deposits are required with the rental contract. Two checks made payable to Fredericksburg Rod and Gun Club must be remitted, one marked for deposit and the other marked for rental. These checks must be mailed to:
**Fredericksburg Rod and Gun Club, c/o Rental Chairman, PO Box 418,
Fredericksburg, VA. 22404**

-By signing this request, the signed member is aware that they will be held responsible for any and all damage which may occur as a result of the function stated above and is responsible for the conduct of their guests. The member may, at their expense, provide qualified supervisory/security personnel to be on duty at all times when such facilities are in use under this contract.

-The signed member/sponsor and representatives hereby assume and agree to save Fredericksburg Rod and Gun Club harmless for any and all liability for personal or property damage claimed in connection with the use of the premises and facilities, including the cost of defending any such claim.

-Fredericksburg Rod and Gun Club may, at its own discretion, require the legal entity to acquire a one million dollar liability insurance policy naming Fredericksburg Rod and Gun Club as the additional insured.

Signed: _____

Print Name: _____

Phone Number _____

Name of sponsoring club member: _____

Signature of club member: _____

Date of signature _____

Cleaning Check List and Related Costs

The percentages listed below will be deducted from your cleaning deposit for failure to comply with any of the following:

Kitchen: Counter tops and appliances cleaned (5%) \$ _____

Floors swept and mopped (5%) \$ _____

Refrigerators cleaned inside and out (5%) \$ _____

Take out trash (5%) \$ _____

Restrooms: Toilets and sinks cleaned (5%) \$ _____

Floors swept and mopped (5%) \$ _____

Take out trash (5%) \$ _____

Main Room and Back Room:

Sweep and mop floors (35%) \$ _____

Wax floors due to scratches, misuse (40%) \$ _____

Removal of trash (5%) \$ _____

Outside Area:

Police outside area, remove trash (10%) \$ _____

Other Concerns: _____ %

Rental Date: _____

Inspection Date: _____

Inspected by: _____

Problems noted: _____

Deposit: Amount returned \$ _____

Amount withheld \$ _____